



Arts Alive 2024

Presented by

ArtsFalmouth, Inc.

VENDOR APPLICATION ~ CONTRACT (Revised 2/7/2024)

ARTS ALIVE 2024 DATES:

Sales: Saturday, June 15, 10 AM to 6 PM; and Sunday, June 16, 11 AM to 5 PM

Tent Set Up/Breakdown: Vendors must bring their own 10' X10" tents and their own tables and chairs. Setup time is Friday, June 14, 1 to 5 PM and/or Saturday, June 15, 7:30 to 9:30 AM and Sunday, June 16, from 8:30 to 10:30 AM. Breakdown is 5 to 7 PM on Sunday. Vendors must follow the directions of Arts Alive volunteers.

THEMES: Arts Alive celebrates Father's Day, Juneteenth, and Pride Month. We encourage vendors to offer items for men and items that honor Juneteenth, African American culture, and the LGBTQIA community.

LOCATION:

Arts Alive performances take place on the Falmouth Public Library Lawn at 300 Main Street. Vendor locations are on Shore Street Extension and Peg Noonan Park, on either side of the library. See details above on setup times and procedures.

FEES:

Artisan Tent Space (10'x 10'): \$200

Food Trucks (by size needed): 10'x10', \$200; 10'x12', \$240; 10'x15': \$300; 10'x18': \$360; 10'x20': \$400

APPLICATION DEADLINE: **Tuesday, April 30, 2024**, to ensure inclusion in event brochures and publicity.

CANCELLATIONS: Cancellations **MUST** be in writing/email two weeks prior to the start of Arts Alive 2024 (**Friday, May 31, 2024**) or the fee will be forfeited.

TERMS AND CONDITIONS:

1. All crafts and artwork must be original and handmade. Commercial vendors will not be considered.
2. Priority will be given to Falmouth/Upper Cape residents.
3. Arts Alive is a juried show. If you have participated in Arts Alive before, we are familiar with your work. New applicants may direct us to their website or send two (2) photos of their work via email or snail mail. Prior participation does not guarantee space in this year's festival. In the interest of a balanced festival, the jury retains the right to accept or deny admission to any vendor.
4. Arts Alive takes place rain or shine. *No refunds will be given for any reason after May 31, 2024.*
5. Food Vendors: Any vendor offering a consumable/food product prepared at a home, commercial, or off-site kitchen must obtain and submit a current Health Certificate from the Falmouth Board of Health Department (located in Falmouth Town Hall) with their application.
6. Any food truck vendor preparing food onsite or ice cream truck must present a current Health Certificate and current Certificate of Insurance naming ArtsFalmouth, Inc. as an additional insured. Food trucks must be inspected by the Falmouth Fire Department on Saturday morning before food is prepared/served. ArtsFalmouth, Inc. will arrange for FFD inspections.

SET UP

- Vendors will be allowed to drive their vehicles down Shore Street Ext. to set up and access their tents only during the official setup periods noted in the first paragraph above: Arts Alive 2024 Dates.
- **Vehicles are not permitted on Shore Street Ext. at any other time.** Vendors should be prepared to unload their goods and fixtures in a timely manner and move their vehicles to the Mullen Hall School or Town parking lots. **Under no circumstances may Arts Alive vendors or visitors park in the Hannoush Jewelers shopping plaza lot adjacent to Shore Street Ext., which serves local businesses.**
- There will be a security guard on Friday and Saturday nights, however, we ask that you take anything of value with you. ArtsFalmouth, Inc. *IS NOT RESPONSIBLE FOR ANY LOST, STOLEN, MISPLACED, VANDALIZED, OR DAMAGED ITEMS.*
- **The Shore Street Ext. vendor area is on pavement; individual tents there and in Peg Noonan Park *must* be sufficiently weighted (20 pounds on each of four tent legs) and secured in the event of high winds or heavy rain.**
- All vendors are expected to stay until 6 PM on Saturday and 5 PM on Sunday. *Please do not begin breakdown before the end of the event.*

- A portable toilet will be available for Vendors Only on the Falmouth Public Library parking lot adjacent to Shore Street Ext.

PLEASE NOTE:

ArtsFalmouth, Inc. has the right to cancel Arts Alive in the event of extreme weather, an Act of God, or other unavoidable circumstance. The right to cancel shall continue through the course of Arts Alive.

Applicants agree to indemnify and hold ArtsFalmouth, Inc. and its agents, officers, members of the board of directors, and volunteers harmless for any injury to person or property, including loss of life associated with or arising from the applicant's participation in Arts Alive and all associated activities. Applicant shall indemnify the organizers and all its associates and agents and shall pay damages, costs and expenses and reasonable attorney's fees that may be incurred or paid by ArtsFalmouth, Inc. in connection with any litigation arising from the applicant's participation in Arts Alive activities.

Please retain a copy of this information on Fees, Terms and Conditions, and Set Up for your reference. By signing the vendor application, you agree to the above terms and conditions.

Any questions or concerns you may contact ArtsFalmouth, Inc. at artsfalmouthinc@gmail.com or William Brown at 508-566-1334 or Marilyn Rowland at 508-524-4525.

Let's Go Green

ArtsFalmouth, Inc. encourages the use of paper products when possible, including drinking straws. The Town of Falmouth banned single-use plastic bags (2.5 mils or less) in August 2016 (Falmouth Town Code Chapter 191-21-24) except for some food items. A water bottle refill station/bubbler is available in Peg Noonan Park courtesy of Falmouth Water Stewards and the Town of Falmouth.

We thank you in advance for helping to make our event green!

Arts Alive 2024

Vendor Application ~ Contract

Please sign and submit no later than Tuesday, April 30, 2024, with your check made payable to ArtsFalmouth, Inc., and mail to ArtsFalmouth, Inc., PO Box 136, Falmouth MA 02541.

Name _____ Pronouns (optional): _____

Company/Organization Name _____

Email _____ Phone _____

Address _____

Town _____ State _____ Zip _____

Website/Social Media Site(s) _____

Types of items you will be selling:

If you have not participated in Arts Alive before, please include two (2) photos of your work or provide an online address: _____

Location preference (we can't guarantee availability, but will try to honor preferences):

Shore Street Ext. _____ or Peg Noonan Park _____

Comments: _____

FOOD VENDORS:

What type of food will you be selling? _____

Have you provided a current Town of Falmouth Board of Health Certificate? _____

If you are preparing food on-site, have you attached a current Certificate of Insurance naming ArtsFalmouth, Inc. as an additional insured? _____

PLEASE CHECK ONE:

Tent Space (10' x 10') _____ \$200.00

Food Vendor (check size of space needed): 10'x10', \$200: _____; 10'x12', \$240 _____;
10'x15': \$300 _____; 10'x18': \$360 _____; 10'x20': \$400 _____

I have read and agree to the terms and conditions on the VENDOR APPLICATION ~ CONTRACT.

Signature _____ Date _____